

General Relief (GR) Program Guide (PG) Letter 53

March 26, 2009

Subject	COUNTY-FUNDED RESIDENTIAL TREATMENT FACILITIES, NOTIFICATION OF GR HEARING, AND AID PAID PENDING CLARIFICATION
----------------	---

Effective Date	Upon receipt
-----------------------	--------------

References	County Policy
-------------------	---------------

Purpose	<p>The purpose of this Letter is to provide:</p> <ul style="list-style-type: none">• a link to the County-Funded residential treatment facilities;• an updated example of the Notification of GR Hearing; and• clarification of timely notice for Aid Paid Pending.
----------------	---

Background	<p>The GRPG currently lists the facilities that are County-funded. Individuals in these facilities are ineligible to receive GR.</p>
-------------------	--

Appeals notifies the GR applicant/recipient who has appealed an action taken by the County of their Hearing date and time.

Aid Paid Pending a Hearing is offered when a timely appeal is filed and certain conditions are met.

Changes	<p>The GRPG is being updated to provide a link to the list of Alcohol and Drug Services (ADS) Residential treatment facilities. These are the facilities that would be shown on the list in the GRPG. The link will provide the most current information.</p>
----------------	---

Appeals revised the Notification of GR Hearing, but the example in the GRPG was not updated. It is being updated with this letter.

For the purposes of Aid Paid Pending, an appeal will be considered timely if it is filed before the effective date of the action. To properly show the deadlines for filing an appeal and to request Aid Paid Pending, the NOAs have been revised as shown in the table below.

Current Paragraph	New Paragraph
-------------------	---------------

“The last day you may request a hearing is 10 days after mm/dd/yyyy. Your worker can help you ask for a hearing.”	“The last day you may request a hearing is 10 days after the effective date of this notice. Your worker can help you ask for a hearing.”
“If you want us to keep paying your GR until the hearing, you must ask your worker for Aid Paid Pending before mm/dd/yyyy.”	“If you want us to keep paying your GR until the hearing, you must ask your worker for Aid Paid Pending before the effective date of this notice.”

Required Action

If the recipient requests a hearing before the effective date of the Notice of Action (NOA), then the worker must evaluate for Aid Paid Pending.

If using old stock of the shelf stock NOAs, then the worker must write in “the effective date of this notice.” In the date fields of the two paragraphs identified above.

Forms Impact

The shelf stock NOAs in the table below have been updated and uploaded into iWay and are available to be ordered. The new supply may be ordered immediately and recycle the old stock or the FRC management may choose to use up the old stock first before ordering the new supply.

Form #	Title
031-2	GR Board & Care Discontinuance to Client
049-2	GR Discontinuance – Residing in DHS-ADS Facility
052-0	GR Discontinuance Fraud Abuse 2 nd Instance
070-0	GR Discontinuance Failed to Attend Orientation
748-6	GR Auto Letter 3 Month POE Expired
11-50D	Discontinuance NOA
11-50M	Discontinuance NOA - MAPC

Automation Impact

The GR discontinuance NOAs in CalWIN were revised March 20, 2009. Any discontinuance NOAs printed after that date have the new language.

Quality Assurance

Effective with the May 2009 review month, Quality Assurance will cite with the appropriate error any case that does not follow the

Impact requirements of this Letter.

Summary of Changes The table below shows the changes to the GRPG.

Section	Changes
90-500 Appendix B	Link to the ADS Residential treatment facilities added to the GRPG.
90-500 Appendix C	Edited language to match changes to Appendix B.
90-600.4	Revised definition of timely notice for Aid Paid Pending.
90-900.2	Revised definition of timely notice for Aid Paid Pending.
90-900 Appendix C	Updated Notice of GR Hearing.

Manager Approval

ORIGINAL SIGNED BY:

Jaye Yoshonis, Assistant Deputy Director
Self-Sufficiency Programs
Strategic Planning and Operational Support

DH